



**DeMolay Australia Ltd ABN 27 618 445 444  
(DeMolay Australia)**

## RISK MANAGEMENT PLAN FOR HIGH RISK ACTIVITY FORM

Version: 01 July 2017

In addition to normal occupational health and safety concerns, DeMolay Australia must analyse the risk of “harm” to its youth members when planning and assessing acceptable activities.

<p><b>1. Describe the Activity</b> <i>Identify all elements of the activity from start to finish incl date, start and finish times and venue</i></p>	
<p><b>2. Identify Risks</b> <i>Identify what could happen that would result in harm to a DeMolay youth member or other child or young person</i></p>	
<p><b>3. Analyse the Risk / s</b> <i>Perform a Likelihood vs Consequences assessment (e.g., it may happen but there is little likelihood of harm / it's unlikely to happen but if it does the is a high risk of harm)</i></p>	
<p><b>4. Evaluate the Risk</b>            1 = Minimal Risk            2 = Low Risk            3 = Moderate Risk            4 = High Risk            5 = Extreme Risk</p>	<p>Reasons:</p>

<p><b>5. Manage the Risk</b>  <i>What actions, if any, can be taken to reduce or mitigate the risk</i></p>	
<p><b>6. Are you satisfied that the activity should proceed given the above?</b>  <i>Your opinion</i>  <i>Answer only "Yes" or "No"</i></p>	<p><i>If your answer in "No" the activity must <b>not</b> proceed and must be cancelled.</i></p>
<p><b>7. Decision</b>  <i>Answer only "Yes" or "No"</i></p>	<p>Reasons:</p>
<p><b>8. Review</b>  <i>Nominate Reviewer, what worked, what didn't work, what was learned for the future?</i></p>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>

Chapter

Full name

Position held

Signature \_\_\_\_\_ Date