



## **DeMolay Australia Ltd**

ABN 27 618 445 444

**(Company)**

# **Minutes of Supreme Council of the Order of DeMolay of Australia Board Sub-Committee Meeting**

held via Zoom Video Conferencing at 7:00pm (Qld) / 8:00pm (NSW & Vic)

**Tuesday 7 February 2023**

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### **Opening including opening prayer**

7:10 pm – Holy Bible opened, DGM, Dad Mario Baylon Jnr, offered opening prayer.

### **Attendance**

Dad Mario Baylon Jnr, Dad Ian Milne, Dad Rico Torres, Dad Gene Capistrano, Dad CJ Manalo and Dad John Arceo (observer & alternate for Dad Don Pandes).

### **Apologies**

Dad Trevor Green, Dad Bob Jenkinson, Dad Jay Tayag, Dad Don Pandes

### **Absent**

### **Warning re Conflicts of Interest**

DGM, Dad Mario Baylon Jnr, reminded all SC members that if any member had a COI (including, but not limited to, a financial interest [excluding accounts for payment]), perceived or real, they must declare it, leave the meeting if there's any discussion, and must abstain from voting on the matter

### **Minutes of Meeting 6 December 2022 attached**

Circulated to members.

Approved & received without corrections.

Business arising deferred to General Business.

**Correspondence summary attached** Circulated to members. Short discussion & clarification of ISC insurances, which Dad Ian Milne explained.

Approved and received.

Business arising deferred to General Business.

**Financial Report & Accounts for Payment attached**

Financial Report for the period 15 November 2022 to 15 January 2023 circulated to members showing (in an email 6 February):

1. **Loss for the period – \$6,367.11**
2. Bank / Other Account Balances:
  - Westpac – Working Account – \$15,440.39
  - Westpac – Mastercard Debit Card Account – \$683.62
  - Westpac – Spare Account – \$10.00
  - QCB – Working Account – \$10.04
  - Bank Australia – Working Account – \$13.07
  - Bank Australia – Term Deposit – maturing 23 June 2023 @3.00%pa – \$175,000
  - Bank Australia – Term Deposit – maturing 14 July 2023 @3.00%pa – \$37,000

Retail value of Fraternity Supplies stock on hand as at 7 February 2023 is \$\_\_\_\_\_.

Accounts for payment totalling \$893.10 for the period 16 November 2022 to 15 January 2023, details also circulated to members.

Full Expense for Supreme Session - \$5305.00

**It was acknowledged that we continue to trade at a loss overall.**

The GT, Dad Ian Milne, provided clarifications as the supplied report emailed is not updated (current report was however emailed previously last 6 February).

Approved.

## **Reports / Information / Updates**

### **Phoenix Blacktown NSW Chapter**

Dad Mario Baylon Jnr advised that two candidates are still awaiting their DeMolay Degree. Dad Gene Capistrano reported \$550.00 proceeds from the Christmas Carol Fund Raising event held by the Chapter and the Rainbows for Girls during the Christmas break. The chapter also attended two Christmas parties from sponsoring Lodge Blacktown Kildare and Lodge Jose Rizal with the Rainbows as part of the fund raising.

### **Jacques DeMolay Vic Chapter**

Dad Rico Torres reported that the chapter attended Plaridel Lodge Christmas party and December 2022 and meeting cancelled due to members still on holidays. January 2023 meeting was also cancelled due to lack of quorum, but attended Bunnings fund raising bbq. However, during the February meeting election were held and projected installation is 1<sup>st</sup> Saturday of March or April 2023.

### **# Brisbane / Queensland**

Ongoing - Northside group still wishes to proceed.

Ongoing - Southside group are confident that their Formation Committee will be in place by Easter 2023. The group is confident that they can establish a Chapter quickly and by 2024 at the latest.

### **5 Year Plan (Dad Rico Torres and others)**

Dad Rico Torres reported he is still working on the details of the curriculum of the education section of the plan. This is mainly divided into two sections: one for 15 years old and below and 16 years old and above and is limited to 1 to 2 hours lecture or session. Updated/draft plan will be distributed via email to Supreme Council members for comment and approval. Education plan working group to be established. Will work with Dad CJ to work on further other working groups.

DeMolay Education Course – Public Speaking (Dad Ange Kenos)  
Dad Ange Kenos not available.

Merit Bars:

Again, customised Merit Bars are possible if there is a need.

# Phoenix Blacktown NSW Chapter No report.

# Jacques DeMolay Vic Chapter

Are looking to order merit bars in anticipation of chapter installation. As well as ritual books from Dad Bob Jenkinson.

Other Reports:

Jacques DeMolay VIC Chapter – Dad Rico Torres reported that Dad Archie, Chairman of the Advisory Council, stated that he will not seek re-election as chairman.

Phoenix Blacktown Chapter NSW Chapter – Dad Mario Baylon Jnr reported that Dad Eric Yumul emailed that his school and workload permit him to return to support the chapter.

### **Honours and Awards**

Investiture of Bro Cameron Peter Donald as ALOH

Investiture to arranged – Bro Cameron is now in permanent residential care placement

Investiture arranged Thursday 8 December 2022 at 2:00pm and video made available.

Other

Nil

Noted.

### **Applications to Form a DeMolay Chapter**

Nil

Noted.

### **Applications to Form a DeMolay Alumni Chapter**

Nil

Noted.

**New Youth Members (DeMolay Degree)**

Nil

Noted.

**New Adult Youth Members**

Nil

Noted.

**Youth Members Suspended**

Nil

Noted.

**Youth Members Turning 21**

Bro Ezekiel Tiama, Jacques DeMolay Vic Chapter

**New Members of Company**

Nil

Noted.

**New / Extended / Expired / Resigned Trained Advisors**

New

Nil

Noted.

New – Work in Progress

Andrew Shepherd, Queensland

Wayne Bennett, Queensland

Blake Castle, Queensland

Noted.

Extended – Work in Progress

Nil

Noted.

Expired (including Company Membership, as applicable)

Nil Noted.

Resigned (including Company Membership, as applicable)

Nil

Noted.

**Director / Supreme Council Member Training Pending / Completed**

Completed

Dad Derek Gonzales

Dad Gene Capistrano

Dad CJ Manalo [Noted.](#)

[Noted](#)

Completed

Nil

[Noted.](#)

**New policies / documents for approval – attached**

Nil

[Noted.](#)

**Policy / document changes for approval – attached**

Document / s:

1. Chapter Statutes and Regulations
2. Supreme Council Membership

[Notes: Documents updated to include the position of “Deputy Chairman” and “Deputy Grand Master” and to correct some minor anomalies. Changes highlighted in yellow. Approved.](#)

**Policy / document reviews for approval – not attached**

Document / s:

1. DeMolay Alumni Chapter By-Laws Template
2. Alumni Membership Form
3. Alumni Proxy Form

[Notes: Documents reviewed by Executive Director. Legislative and operating environment is unchanged. No changes required or recommended. Approval recommended.](#)

[Approved.](#)

## **2023 National Conclave**

Dad Al Derek Gonzales not present. Dad Rico Torres reported confirmation from each chapter of headcount required. Finalising venue and dates (most likely December break, as April too close).

Also, Dad Ian Milne reminded everyone to read email of the 1<sup>st</sup> February. Feedback required on the Conclave Registration Form recently circulated to selected Supreme Council members.

## **General Business**

### Storage

Work in progress – Dad Bob Jenkinson to report  
Dad Rico Torres receipt of six boxes from Dad Bob Jenkinson.

### Paid Outsourcing of Administrative Tasks

Dad Rico Torres to report hopefully with two quotes, but unfortunately he need a list of specific tasks to be outsourced so he can determined the hours required per day/week/month. As soon as hours required are known Dad Rico will supply quotes. To liaise with Dad Bob Jenkinson further.

### Freemasons Grand Installations

In the absence of Dad Trevor Green, Dad Mario Baylon had a chat with the GM as to the importance of attending Grad Installations. One coming up is in Victoria (UGLV). As Dad Mario is not available, suggested DAL Supreme Council members residing in Victoria either to attend as representatives or accompany Dad Trevor.

### 2023 Annual General Meeting

ED, Dad Bob Jenkinson, is not available Tuesday 7 November 2023. Alternative date to be decided. Will request Dad Bob Jenkinson to nominate a date and board members can decide of their availability.

### Other items

Nil

Noted.

## **Next meeting**

Approved Tuesday **7 March 2023.**

**Closure including closing prayer**

Meeting closed at 8:03pm with a prayer by  
Dad Mario – Holy Bible closed.

A handwritten signature in black ink, appearing to read 'Bob Jenkinson', with a large, stylized initial 'B'.

**Dad Bob Jenkinson  
Executive Director**

A handwritten signature in black ink, appearing to read 'T. Green', with a large, stylized initial 'T'.

**Dad Trevor Green  
Grand Master**