



## **DeMolay Australia Ltd**

ABN 27 618 445 444  
(Company)

# **Agenda for Supreme Council of the Order of DeMolay of Australia Board Sub-Committee Meeting**

to be held via Zoom Video Conferencing at 7:30pm on  
**Wednesday 4 April 2023**

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### **Opening including opening prayer**

7:36pm – Holy Bible opened, Acting Chairman, ED, Dad Bob Jenkinson, offered opening prayer.

### **Attendance**

Dad Bob Jenkinson  
Dad Rico Torres  
Dad Jay Tayag  
Dad Sam Compagnino  
Dad Aaron Anonuevo  
Mum Aimee Rentoy

### **Apologies**

Dad Trevor Green (alternate not available)  
Dad Ian Milne (non-voting member – alternate not required)  
Dad CJ Manalo (alternate Dad Sam Compagnino)  
Dad Mario Baylon Jnr (alternate Dad Eric Yumul)  
Dad Gene Capistrano (alternate not available)  
Dad Don Pandes (alternate Dad Aaron Anonuevo)  
Dad Derek Gonzales (alternate Mum Aimee Rentoy)

### **Absent**

Dad Eric Yumul (alternate for Dad Mario Baylon Jnr)

## **Warning re Conflicts of Interest**

ED, Dad Bob Jenkinson, reminded all SC members that if any member had a COI (including, but not limited to, a financial interest [excluding accounts for payment]), perceived or real, they must declare it, leave the meeting if there's any discussion, and must abstain from voting on the matter

## **Minutes of Meeting 7 March 2023 attached**

Circulated to members.

Approved.

## **Correspondence summary attached**

Circulated to members.

Approved.

Additional item expected, resignation of Dad Ange Ke4nso as Deputy Grand Secretary. Will action on receipt.

## **Financial Report & Accounts for Payment attached**

Financial Report for the period 1 July 2022 to 15 February 2022 circulated to members showing:

1. Loss for the period – \$10,611.47
2. Bank / Other Account Balances:
  - Westpac – Working Account – \$10,906.87 credit
  - Westpac – Mastercard Debit Card Account – \$972.71 credit
  - Westpac – Spare Account – \$10.00 credit
  - QCB – Working Account – \$10.11 credit
  - Bank Australia – Working Account – \$13.07
  - Bank Australia – Term Deposit – maturing 23 June 2023 @3.00%pa – \$175,000
  - Bank Australia – Term Deposit – maturing 14 July 2023 @3.00%pa – \$37,000

Retail value of Fraternity Supplies stock on hand as at 7 March 2023 is \$4,730.10.

Accounts for payment totalling \$2,067.23 also circulated to members.

The following amounts are payable to Supreme Council as at 4 April 2023:

- Jacques DeMolay Vic Chapter – Fraternity Supplies - \$298.54

It was acknowledged that we continue to trade at a loss overall.

GT, Dad Ian Milne, is happy to provide clarification to any member when required.

Approved.

### **Reports / Information / Updates**

#### Phoenix Blacktown NSW Chapter

Next meeting Election of Officers. Functions with Rainbows. Trying to focus on activities to regain members' interest.

#### Jacques DeMolay Vic Chapter

Installation last Sunday. Previous month an Initiation. Good Friday fundraising activity cancelled. New Master Councillor intends to apply for PMC MSA.

#### ED, Dad Bob Jenkinson:

##### # Western Australia

Nothing further. To be removed from Agenda.

##### # Brisbane / Queensland

Proposed Crux Australis Qld Chapter is holding an open day on Sunday 23 April 2023. GM, Dad Trevor Green, will be in attendance. Convenor, Dad Greg Fellows, is very keen so prospects are good.

##### # East Melbourne, Victoria

GM, Dad Trevor Green, and ED, Dad Bob Jenkinson, met with Bro Cameron Blewett on Sunday 26 March 2023 in Melbourne. Bro Blewett is keen to start another Chapter in East Melbourne and is currently undergoing his Trained Advisor training etc. Bro Blewett has been put in touch with Dad Rico Torres. Again, prospects are good.

#### 5 Year Plan (Dad CJ Manalo and others – please submit a written report if unable to attend)

Not in attendance. No report.

#### Merit Bars:

##### # Phoenix Blacktown NSW Chapter

Work in progress.

## # Jacques DeMolay Vic Chapter

All up to date. Were presented at the Installation on Sunday 2 April 2023.

### Other Reports

Nil

Noted.

### Honours and Awards

Nil

Noted.

### Applications to Form a DeMolay Chapter

Nil

Noted.

### Applications to Form a DeMolay Alumni Chapter

Nil

Noted.

### New Youth Members (DeMolay Degree)

Nil

Noted

### New Adult Youth Members

Nil

Noted.

### Youth Members Suspended

Nil

Noted.

ED, Dad Bob Jenkinson, advised that Adult Youth Member Application, etc is due from Bro Gregory Todio on 06/04/2023 or he will be suspended. Noted.

### Youth Members Turning 21

Bro Iris Rivera, Phoenix Blacktown NSW Chapter

Bro Giordan Todio, Jacques DeMolay Vic Chapter

Noted.

### New Members of Company

Nil

Noted.

## **New / Extended / Expired / Resigned Trained Advisors**

### New

Nil

Noted.

### New – Work in Progress

Andrew Shepherd, Queensland

Wayne Bennett, Queensland

Blake Castle, Queensland

Noted.

### Extended

Nil

Noted.

### Extended – Work in Progress

Dad Sam Compagnino, Jacques DeMolay Vic Chapter (temporary extension until 25 May 2023 pending receipt of WWCC Card)

Dad Ange Kenos, Jacques DeMolay Vic Chapter

Dad Derek Gonzales, Jacques DeMolay Vic Chapter

ED, Dad Bob Jenkinson, advised that Dad Sam Compagnino has received his new WWCC clearance card and his Trained Advisor status has been extended until 25 March 2023.

Noted.

### Expired (including Company Membership, as applicable)

Nil

Noted.

### Resigned (including Company Membership, as applicable)

Bro Archie Alvarez, Jacques DeMolay Vic Chapter

Noted.

## **Director / Supreme Council Member Training Pending /**

### **Completed**

#### Pending

Nil

Noted.

#### Completed

Nil

Noted.

## **New policies / documents for approval – attached**

Document / s:

1. Nil

Notes:

N/A

Noted.

## **Policy / document changes for approval – attached**

Document / s:

1. Nil

Notes:

N/A

Noted.

## **Policy / document reviews for approval – not attached**

Document / s:

1. Child Protection & Youth Management Strategy Violation Report Form
2. Child Abuse Report Form
3. New Chapter Incentive Scheme

Notes:

Documents reviewed by Executive Director. Legislative and operating environment is unchanged. No changes required or recommended.

Approval recommended.

Approved.

## **2023 National Conclave**

Dad Al Derek Gonzales to report please submit a written report if unable to attend)

ED, Dad Bob Jenkinson, overlooked this item which was submitted after the meeting:

As of today, we are still awaiting decision from the Western Masonic District for the venue and date of the conclave that will be convenient for their schedules. We will set a meeting with the committee for the possibility of going back to Bendigo as previously planned as a back up. Also, we need to increase our Advisory Council members since 2 submitted their resignation last month. We will give an update next month.

## General Business

### Storage

Remaining items (Fraternity Supplies) / Items with Dad Charlie Cosoleto

### Notes:

Most items have been sent to Sydney and Melbourne. Some administrative documents and Fraternity Supplies remain at Dad Bob Jenkinson's. These items will be forwarded to the appropriate person in due course.

Arrangements need to be made with Dad Charlie Cosoleto to pick up the gazebo)

Dad Jay Tayag will contact Dad Charlie Cosoletto.

### Paid Outsourcing of Administrative Tasks

Dad Rico Torres to report progress.

Dad Andrew Childs has indicated that he is prepared to do the clerical work on a paid basis once he retires in approx 5 months. Employment terms and conditions to be negotiated.

Noted.

### Submission of Chapter Monthly Returns

ED, Dad Bob Jenkinson, to report

ED, Dad Bob Jenkinson, asked that Chapter Monthly Returns be submitted on time as they are a necessary tool to assist with overall organisation administration.

### Other items

*Added by ED, Dad Bob Jenkinson:*

### Installation Invitations to Grand Master, Supreme Council and other Chapters / Dispensations

ED, Dad Bob Jenkinson, reminded members that the above Invitations are a matter of courtesy. The Grand Master must be the first person invited. Other, including the local Freemason's Grand Master should not be invited before our own Grand Master.

ED, Dad Bob Jenkinson, reminded members that Dispensations to alter meeting dates / times must be submitted before the scheduled meeting / Installation.

Both noted.

**Next meeting**

Day, date and time to be decided (1<sup>st</sup> Tuesday in May 2023 is 2 May 2023).

Approved.

**Closure including closing prayer**

8:11pm – Holy Bible closed.



**Dad Bob Jenkinson  
Executive Director**



**Dad Trevor Green  
Grand Master**