



## **DeMolay Australia Ltd**

ABN 27 618 445 444  
(Company)

# **Agenda for Supreme Council of the Order of DeMolay of Australia Board Sub-Committee Meeting**

to be held via Zoom Video Conferencing at 7:30pm on  
**Tuesday 6 June 2023**

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### **Opening including opening prayer**

7:34pm – Holy Bible opened, Acting Chairman, GT, Dad Ian Milne, offered opening prayer.

### **Attendance**

Dad Ian Milne (including as alternate for Dad Trevor Green and Dad Bob Jenkinson), Dad Rico Torres, Dad Don Pandes, Dad CJ Manalo, Dad Gene Capistrano, Dad Mario Baylon Jnr and Dad Sam Compagnino (alternate for Dad Derek Gonzales)

### **Apologies**

Dad Derek Gonzales

### **Absent**

Dad Jay Tayag

### **Warning re Conflicts of Interest**

GT, Dad Ian Milne, reminded all SC members that if any member had a COI (including, but not limited to, a financial interest [excluding accounts for payment]), perceived or real, they must declare it, leave the meeting if there's any discussion, and must abstain from voting on the matter.

### **Minutes of Meeting 4 April 2023 attached**

Circulated to members.

Approved.

## **Correspondence summary (April 2023 and May 2023) attached**

Especially:

- Dad Ange Kenos resigning as Deputy Grand Secretary - accepted
- Dad Bob Jenkinson resigning as Trained Advisor, Director, Company Secretary and Executive Director as at 30 June 2023

Circulated to members.

Approved.

## **Financial Report & Accounts for Payment (April 2023 and May 2023) attached**

Financial Report for the period 1 July 2022 to 15 May 2022 circulated to members showing:

1. Loss for the period – \$12,198.31
2. Bank / Other Account Balances:
  - Westpac – Working Account – \$9,250.41 credit
  - Westpac – Mastercard Debit Card Account – \$1,042.29 credit
  - Westpac – Spare Account – \$10.00 credit
  - QCB – Working Account – \$10.15 credit
  - Bank Australia – Working Account – \$13.07
  - Bank Australia – Term Deposit – maturing 23 June 2023 @3.00%pa – \$175,000.00
  - Bank Australia – Term Deposit – maturing 14 July 2023 @3.00%pa – \$37,000.00

Retail value of Fraternity Supplies stock on hand as at 6 June 2023 is \$4,730.10.

Accounts for payment totalling \$2,366.02 also circulated to members.

The following amounts are payable to Supreme Council as at 4 April 2023:

- Nil

It was acknowledged that we continue to trade at a loss overall.

GT, Dad Ian Milne, is happy to provide clarification to any member when required.

Approved.

## **Reports / Information / Updates**

### Phoenix Blacktown NSW Chapter

Advisory Council has met and made plans for upcoming degree work and Installation in June.

### Jacques DeMolay Vic Chapter

Sickness in May and no meetings in June but planning a DeMolay Degree and lecture on reverence. The Chapter has also secured another sponsoring Masonic Lodge.

### # Brisbane / Queensland

No report.

### # East Melbourne, Victoria

Reports are that Dad Cameron Blewett is recruiting members for the Formation Committee.

### 5 Year Plan (Dad CJ Manalo and others – please submit a written report if unable to attend)

Dad Rico Rico and his wife have been experimenting with ChatGPT to come up with the narrative for the plan.... Working out well but a bit cheesy. Modifying the instructions to ChatGPT to get it better.

Interesting discussion on using CharGPT... Dad CJ Manalo also supported the use of it and he has seen it at his work and what it can do. It all depends on what parameters you put into it. Suggested that need to add financial planning into the mix which includes seeking grants etc.

Also using Airtasker to create logos and very low prices.

### Merit Bars:

#### # Phoenix Blacktown NSW Chapter

WIP

#### # Jacques DeMolay Vic Chapter

WIP

### Other Reports

Nil

Noted

## **Honours and Awards**

Nil

Noted

## **Applications to Form a DeMolay Chapter**

Nil

Noted

## **Applications to Form a DeMolay Alumni Chapter**

Nil

Noted

## **New Youth Members (DeMolay Degree)**

Nil

Noted

## **New Adult Youth Members**

Nil

Noted

## **Youth Members Suspended**

Non-Submission of Adult Youth Membership:

Bro Gregory Todio, Jacques DeMolay Vic Chapter

Non-Payment of Dues (all Jacques DeMolay Vic Chapter):

- Bro Nathan Manlapaz
- Bro Chris Atienza
- Bro Aaron Tiama
- Bro Ezekiel Tiama
- Bro Lochlan De La Crus
- Bro Vishan Cawis
- Bro Nathan Ramos

Noted

## **Youth Members Turning 21**

Nil

Noted

## **New Members of Company**

Nil

Noted

**New / Extended / Expired / Resigned Trained Advisors**

New

Dad Cameron Blewett, Victoria

Noted

New – Work in Progress

Andrew Shepherd, Queensland

Wayne Bennett, Queensland

Blake Castle, Queensland

Noted

Extended

Nil

Extended – Work in Progress

Dad Ange Kenos, Jacques DeMolay Vic Chapter

Dad Derek Gonzales, Jacques DeMolay Vic Chapter

Mum Jheannie Callao, Phoenix Blacktown NSW Chapter

Dad Ross Kirk, Queensland

Noted

Expired (including Company Membership, as applicable)

Nil

Resigned (including Company Membership, as applicable)

Nil

Noted

**Director / Supreme Council Member Training Pending / Completed**

Pending

Nil

Completed

Nil

## **New policies / documents for approval – attached**

Document / s:

1. Nil

Notes:

N/A

[Noted](#)

## **Policy / document changes for approval – attached**

Document / s:

1. Fees and Charges

Notes:

Note fee increases in accordance with approved policy and methodology. Approval recommended.

[Approved](#)

## **Policy / document reviews for approval – not attached**

Document / s:

1. Chapter Dad / Advisory Council Chairman Function Welcome
2. DeMolay Chapter Programme Template
3. Membership Application
4. Chapter Monthly Return
5. Member of Company Application

Notes:

Documents reviewed by Executive Director. Legislative and operating environment is unchanged. No changes required or recommended. Approval recommended.

[Approved](#)

## **2023 National Conclave**

Dad Al Derek Gonzales to report please submit a written report if unable to attend)

[Dad Rico Torres advised that plans are all in place and just need to know numbers and still keeping with Bendigo and is confident that can go in September school holidays but numbers to attend is the most important factor at this time and any nominations will be locked in.](#)

[Insurer approval is also required](#)

## **General Business**

### 2023-2024 Budget (attached)

For discussion, amendment (as and if required) and approval

Approved

### Paid Outsourcing of Administrative Tasks

GM, Dad Trevor Green, to report progress.

No report

### Meeting Nights – Return to 3<sup>rd</sup> Wednesday?

General Discussion

Approved from 19 July 2023

### Other items

Nil

Norted

### **Next meeting**

Day, date and time to be decided (1<sup>st</sup> Tuesday in July 2023 is 4 July 2023).

Wednesday 19 July 2023 at 7:30pm approved per the above.

### **Closure including closing prayer**

8:27pm – Holy Bible closed.



**Dad Bob Jenkinson**  
**Executive Director**



**Dad Trevor Green**  
**Grand Master**